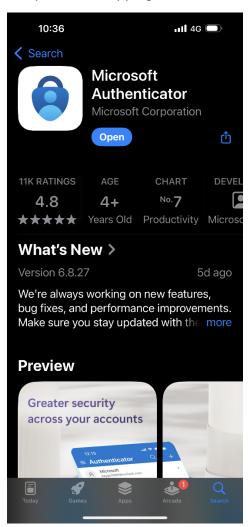
CAMP APP Multi-Factor Authentication – User Guide

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1. Please make sure that the Microsoft Authenticator App is installed on your mobile device. It will be used in Step 3. Without this app, you will not be able to proceed with the username and password login process.

Note: The CAMP App now supports biometric login. If your device supports biometric authentication (setup guide: CAMPAPP Biometric Manual.pdf), you can enable biometric login during the initial setup or after skipping MFA, as an alternative to the MFA OTP login mechanism.



2. Open the CAMP APP as shown below to proceed with login. $^{\circ}$





3. After logging in with your username and password, a one-time passcode (OTP) input page will appear.

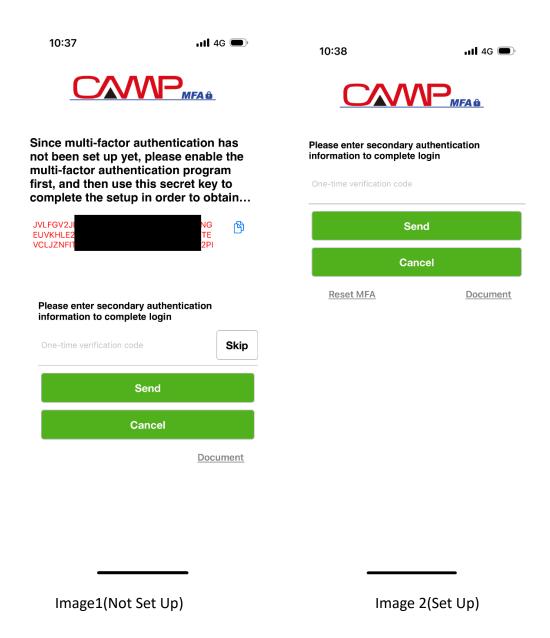
You will also need secondary verification information to complete the login. •

If multi-factor authentication (MFA) has not been set up, a setup prompt will appear (as shown in Image 1 – Not Set Up). For detailed setup instructions, click the "Help Document" link on the screen,

or refer to Step 4 and follow the instructions in order. You can tap the button to copy the secret key required for MFA setup and use it with the Authenticator App.

If the setup has been completed, the next time you reach this screen it will appear as shown in Image 2 (Set Up).

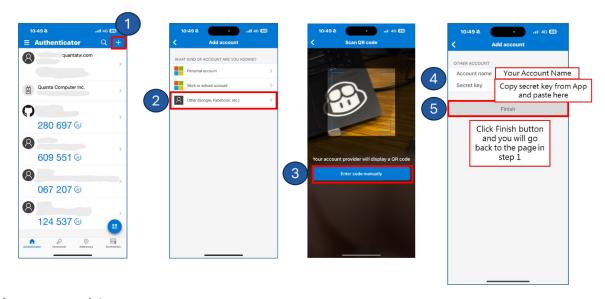
Follow the next step to obtain the OTP and enter it to log in. Alternatively, you may tap "Skip" (depending on account settings – if not available, it means skipping is not allowed) to access the system directly within the allowed skip time window.



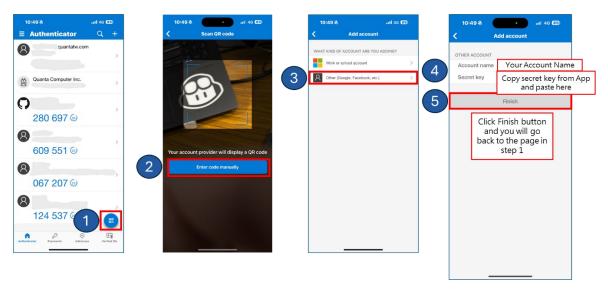
- 4. In the Microsoft Authenticator App, you can obtain a one-time password (OTP). Please follow the steps below to set up Microsoft Authenticator and enter the OTP on the CAMP OTP input page within the valid time.
- a. Open the Microsoft Authenticator app.
- b. Copy the Secret Key shown in the CAMP APP (as displayed in Step 3), and paste it into the Microsoft Authenticator app.
- c. You can name the account as you like for easy identification (e.g., "camp").
- d. After clicking "Done," the OTP will appear on the designated page in the app.

The following screen demonstrates two setup methods:

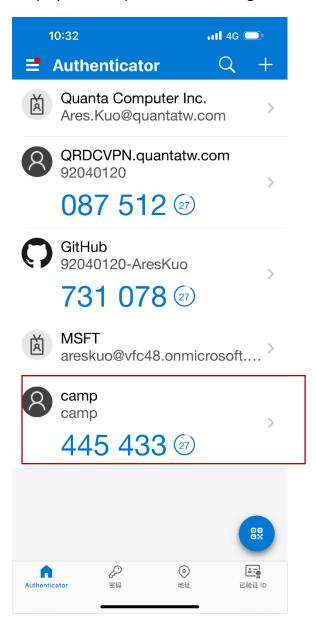
> Approach1:



Approach2:



OTP display screen – please use the 6-digit OTP and enter it into the CAMP APP. $^{\circ}$

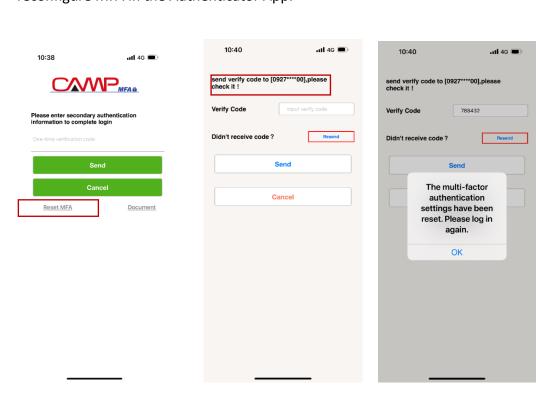


5. After secondary verification is successful, you will return to the login page to complete the login process and then enter the app





6. Reset MFA · If you can no longer obtain the OTP due to special circumstances (e.g., lost phone), you will need to reset MFA. Click the "Reset MFA" link at the bottom of the OTP input page. The system will send you a verify code (via email or phone depending on your account settings). After entering and successfully verifying the code, log in again to view the secret key needed for setup and reconfigure MFA in the Authenticator App.

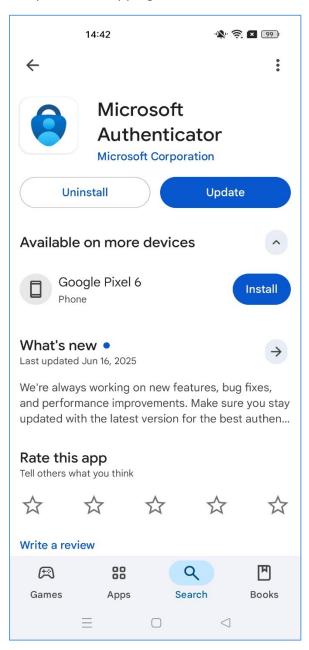


Android

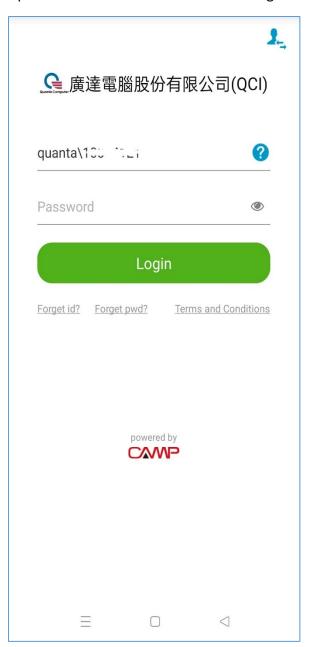
1. Please make sure that the Microsoft Authenticator App is installed on your phone. Without this App, you will not be able to continue the account and password login process.

Please make sure that the Microsoft Authenticator App is installed on your mobile device. It will be used in Step 3. Without this app, you will not be able to proceed with the username and password login process.

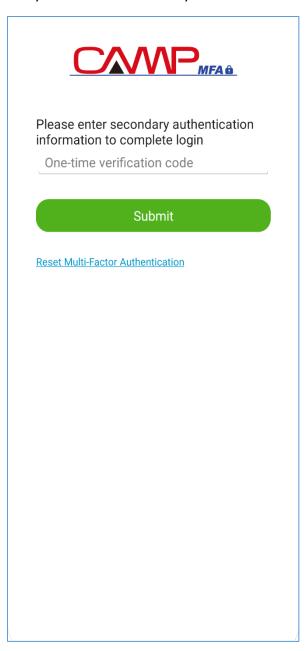
Note: The CAMP App now supports biometric login. If your device supports biometric authentication (setup guide: CAMPAPP Biometric Manual.pdf), you can enable biometric login during the initial setup or after skipping MFA, as an alternative to the MFA OTP login mechanism.



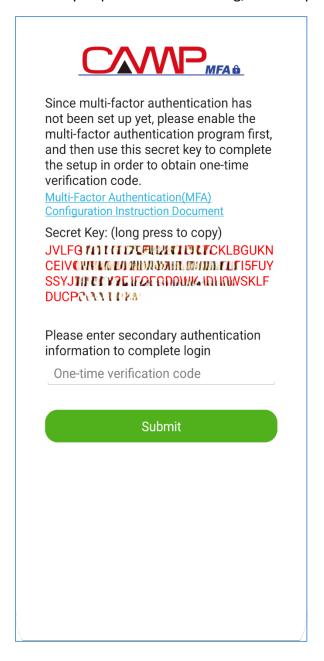
2. Open CAMP APP as shown below and log in.



3. After logging in with your account and password, a one-time verification code input page will appear, and you will need secondary verification information to complete the login.



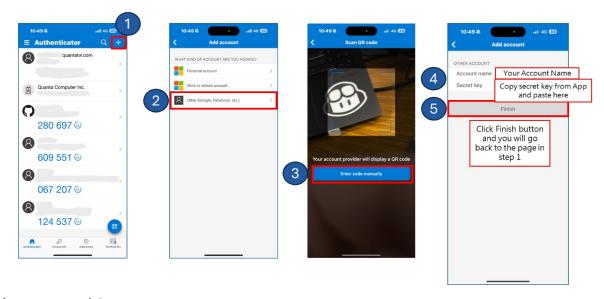
If you have not set up multi-factor authentication (MFA), a prompt will appear to set up MFA. For detailed setting instruction, you can click the link "Multi-Factor Authentication (MFA) Configuration Instruction Document" on the screen to obtain instructions, or refer to Step 4 and follow the instructions in order. When setting up, you can long press the secret key part of the screen to copy the secret key required for MFA setting, and complete the setting with the Authenticator APP.



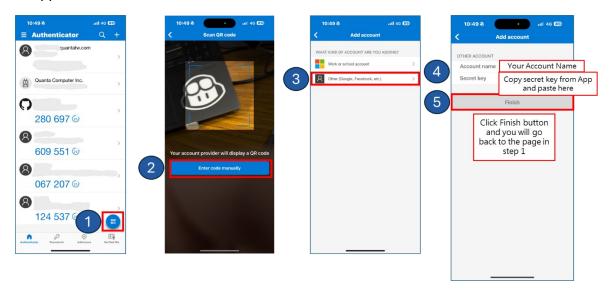
- 4. In the Microsoft Authenticator App, you can obtain a one-time password (OTP). Please follow the steps below to set up Microsoft Authenticator and enter the OTP on the CAMP OTP input page within the valid time.
 - a. Open the Microsoft Authenticator app.
 - b. Copy the Secret Key shown in the CAMP APP (as displayed in Step 3), and paste it into the Microsoft Authenticator app.
 - c. You can name the account as you like for easy identification (e.g., "camp").
 - d. After clicking "Done," the OTP will appear on the designated page in the app.

The following screen demonstrates two setup methods:

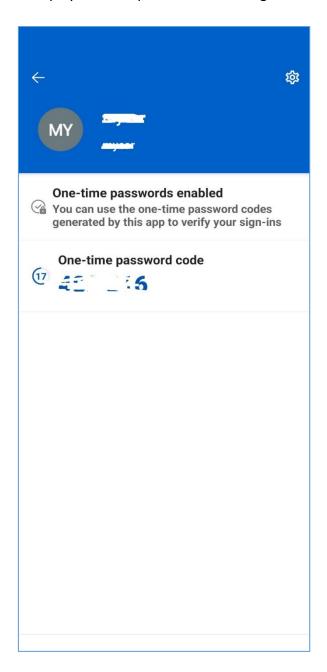
➤ Approach1:



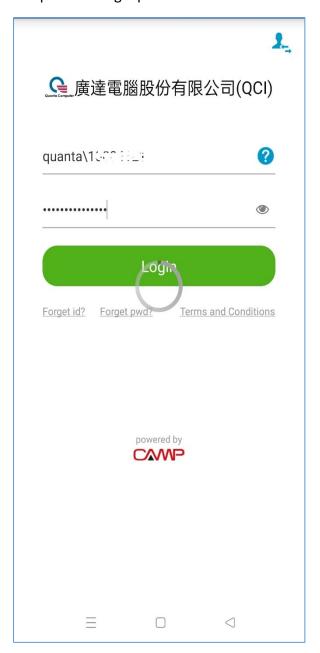
Approach2:



OTP display screen – please use the 6-digit OTP and enter it into the CAMP APP. $^{\circ}$



5. After the secondary verification information is successfully verified, you will return to the login page to complete the login process and then enter the App.



6. If you are unable to obtain the one-time password code due to special reasons (such as losing your phone) and need to re-set up multi-factor authentication, please click the "Reset Multi-Factor Authentication" link at the bottom of the one-time verification code input page to apply for re-setting. At this time, the system will send you a verification code. After entering the verification code and submitting the verification successfully, you can log in again to see the secret key required for the setting, and then you can complete a new set of settings in the Authenticator App.

